



Place Overview Committee	<u>Item</u>
27 January 2022	<u>Public</u>

Performance Management Scrutiny Committee Work Programme

Responsible officer

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1.0 Summary

1.1 This paper presents the Performance Management Scrutiny Committee's proposed work programme for the 2021-2022 municipal year.

2.0 Recommendations

2.1 Committee members to:

- agree the proposed committee work programme attached as **appendix 1**
- suggest changes to the committee work programme and
- recommend other topics to consider.

3.0 Next steps

3.1 Officers will present a refreshed work programme at each committee meeting. In addition, the committee may meet informally between committee meetings to discuss which topics they wish to scrutinise at future meetings.

List of background papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)

None

Cabinet Member (Portfolio Holder)

All

Local Member

All

Appendices

Overview and scrutiny work programme

Appendix 1

Overview and Scrutiny work programme for municipal year 2021-2022

Performance Management Scrutiny Committee

Topic	Objectives	Participants	Information required	Date
Local Government and Social Care Ombudsman annual report	<ul style="list-style-type: none">Examine the Ombudsman's annual report regarding complaints received concerning Shropshire Council.Identify topics that the committee would like to scrutinise in greater detail	Feedback Insight Team Leader	<ul style="list-style-type: none">Local Government and Social Care Ombudsman annual reportShropshire Council complaints annual report	8 Sep 2021
Key Performance Indicators	<ul style="list-style-type: none">Update on work to prepare a suite of performance indicators for future committee meetings	Assistant Director, Business Intelligence	<ul style="list-style-type: none">Emerging suite of performance indicators	8 Sep 2021
Climate and Ecology Bill	<ul style="list-style-type: none">To discuss a decision from Council to request that overview and scrutiny form a task and finish group to consider a response to the Climate and Ecology Bill	Climate Change Team Manager	<ul style="list-style-type: none">Council decisionClimate and Ecology Bill	1 Dec 2021

Financial Monitoring 2021/22 Quarter 2	<ul style="list-style-type: none"> Review projected revenue expenditure for the whole of 2021/22 as at Quarter 2, and for capital expenditure up to the end of Quarter 2. To scrutinise the impact of budgeting on council performance. 	Executive Director Resources	<ul style="list-style-type: none"> Cabinet financial monitoring report 	1 Dec 2021
Performance Monitoring 2021/22 Quarter 2	<ul style="list-style-type: none"> Consider any underlying or emerging performance issues. Identify any performance areas that they would like to consider in greater detail or refer to the appropriate overview and scrutiny committee. 	Executive Director, Resources	<ul style="list-style-type: none"> Cabinet performance monitoring report 	1 Dec 2021
Petition Complaint	<ul style="list-style-type: none"> To consider a complaint according to the Council's Constitution 	Solicitor, Legal and Democratic Services	<ul style="list-style-type: none"> Particulars of the complaint 	18 Jan 2022
Petition: 20mph limits on residential roads	<ul style="list-style-type: none"> To receive and discuss a petition calling for 20mph speed limits on residential roads in Shropshire 	Executive Director of Place	<ul style="list-style-type: none"> Petition details 	18 Jan 2022
Civil Enforcement	<ul style="list-style-type: none"> Explore opportunities to increase Shropshire Council's capacity to carry out enforcement of regulation to prevent littering, fly tipping and dog fouling. 	Head of Environment		18 Jan 2022

Shropshire Plan	<ul style="list-style-type: none"> • A verbal update on progress to develop the Shropshire Plan • An outline of the proposed programme of briefing and training for elected members to support their scrutiny of the plan 	Commissioning Data Analysis and Intelligence Manager		18 Jan 2022
Financial Strategy Task and Finish Group	<ul style="list-style-type: none"> • Interim report of the task and finish group, to cover its scrutiny of Shropshire Council's 2022-2023 budget and its medium-term financial strategy. 	Overview and Scrutiny Officer	<ul style="list-style-type: none"> • Interim report 	18 Jan 2022
Blue Badge Scheme applications	<ul style="list-style-type: none"> • To consider how to scrutinise the current process for applying Blue Badge parking permits. 	Head of Trading Standards and Licensing	<ul style="list-style-type: none"> • 	18 Jan 2022
Medium-Term Financial Strategy	<ul style="list-style-type: none"> • Scrutiny of the draft medium-term financial strategy before its final approval by Council. 	Executive Director Resources	<ul style="list-style-type: none"> • Financial strategy task and finish group interim report • Medium-term financial strategy 	27 Jan 2022
Capital Strategy	<ul style="list-style-type: none"> • Scrutiny of the draft capital strategy before its final approval by Council. • Identify priority areas for further scrutiny either by this committee or a thematic committee. 	Executive Director Resources	<ul style="list-style-type: none"> • Capital Strategy 2022/23 – 2026/27 	27 Jan 2022
Shire Services Catering Operations	<ul style="list-style-type: none"> • EXEMPT REPORT 	Executive Director Place	<ul style="list-style-type: none"> • EXEMPT REPORT 	27 Jan 2022

Strategic Risk Register	<ul style="list-style-type: none"> To examine the process by which Shropshire Council identifies and controls its strategic risks. To identify topics from the strategic risk register for further scrutiny through the appropriate scrutiny committee. 	Risk and Insurance Manager	<ul style="list-style-type: none"> Strategic risk register 	2 Mar 2022
Climate and Ecology Bill task and finish group	<ul style="list-style-type: none"> Final report of the Climate and Ecology Bill task and finish group. 	Climate Change Team Manager	<ul style="list-style-type: none"> Final report of the Climate and Ecology Bill task and finish group. 	2 Mar 2022
Road Safety task and finish group terms of reference	<ul style="list-style-type: none"> Agree the terms of reference for the road safety task and finish group 	Overview and scrutiny officer	<ul style="list-style-type: none"> Task and finish group terms of reference 	2 Mar 2022
Financial Monitoring 2021/22 Quarter 3	<ul style="list-style-type: none"> Review projected revenue expenditure for the whole of 2021/22 as at Quarter 2, and for capital expenditure up to the end of Quarter 2. To scrutinise the impact of budgeting on council performance. 	Executive Director Resources	<ul style="list-style-type: none"> Cabinet financial monitoring report 	2 Mar 2022
Performance Monitoring 2021/22 Quarter 3	<ul style="list-style-type: none"> Consider any underlying or emerging performance issues. Identify any performance areas that they would like to consider in greater detail or refer to the appropriate overview and scrutiny committee. 	Executive Director Resources	<ul style="list-style-type: none"> Cabinet performance monitoring report 	2 Mar 2022

<p>Committee work programme review</p>	<ul style="list-style-type: none"> • Review work programme to date • Identify priorities for the committee work programme • Agree objectives and lines of enquiry for work programme priorities • Explore data and other information required 	<p>Overview and Scrutiny Officer</p>	<ul style="list-style-type: none"> • Shropshire Plan • Council Service Plans • Risk Register • Forward Plan of Key Decisions for Cabinet and Council 	<p>June 2022</p>
<p>The Shropshire Plan</p>	<ul style="list-style-type: none"> • To scrutinise key performance indicators supporting the Shropshire Plan. • To identify areas of focus either for this committee or for thematic scrutiny committees. 	<p>Commissioning Data Analysis and Intelligence Manager</p>	<ul style="list-style-type: none"> • Draft selection of performance indicators supporting the Shropshire Plan • Final Shropshire Plan 	<p>June 2022</p>
<p>Financial strategy task and finish group</p>	<ul style="list-style-type: none"> • Further report of the Financial Strategy task and finish group 	<p>Overview and Scrutiny Officer</p>	<ul style="list-style-type: none"> • 	<p>June 2022</p>
<p>Contract management and bid funding</p>	<ul style="list-style-type: none"> • Understand Shropshire Council's capacity to bid for major funding awards, such as those for highways, housing and transport projects, and its ability to manage complex, long-term service contracts. • Scrutinise the role that commissioning support and procurement play in producing funding bids and managing complex contracts. 	<p>TBA</p>	<ul style="list-style-type: none"> • Information required TBC from committee members 	<p>July 2022</p>